

Technical Officer (MHPSS) (Job Advertisement)

Technical Officer (MHPSS) (1 Position) (only Thai ID card and Thai ID 10 years card)

Closing date: **15 July 2024** (The recruitment is urgent; HI reserves the right to hire somebody before the deadline)

Handicap International that runs its program under the operating name Humanity & Inclusion (HI) seeks for **Technical Officer (MHPSS)** is based in **Mae Sot office under the supervision of the Disability & Social Inclusion Project Manager, based in Mae sot, Thailand.**

HI is engaged in an employment policy in favour of employees with disabilities.

HI reserves the right to not accept applications submitted after the deadline. Only shortlisted candidates will be contacted for testing and an interview.

PROJECT HISTORY

Handicap International, now operating under the name Humanity & Inclusion (HI), is a non-profit independent and impartial aid organization working in situations of poverty, exclusion, conflict and disaster. HI works in emergency, post-emergency reconstruction or rehabilitation, chronic crises and development settings.

HI works alongside persons with disabilities and vulnerable populations, taking action and bearing witness in order to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights. HI works to meet the needs and defend the rights of children, women and men with disabilities.

Since its creation in 1982, HI has gone on to work in around 60 countries worldwide, for the benefit of several million people.

In Thailand, HI started working in 1984 and currently implements activities for Burmese refugees along the Thailand-Myanmar border under three thematic areas: Rehabilitation, Disability Social Inclusion (DSI) and Explosive Ordnance Risk Education (EORE).

For more information on the organization, please see Humanity and Inclusion website: <https://hi.org/en/index> and the online presentation of the organization: <https://www.youtube.com/watch?v=3p2OWl6T3AY&t=127s>

WORKING ENVIRONMENT

HI's intervention in Myanmar and Thailand is based on 5 strategic pillars:

- **Emergency Response** – Basic Needs and Inclusive Humanitarian Action
- **Armed Violence Reduction** – EORE, Contamination Impact surveys and Victim Assistance Efforts
- **Inclusive Health** – Rehab, MHPSS, Early Childhood Development and Access to Services
- **Inclusive Preparedness** – Disaster Risk Reduction and Logistics Analysis
- **Inclusive Opportunities** – Inclusive Education and Inclusive Livelihoods

OBJECTIVES OF THE POST

The position is under the responsibility of the Disability & Social Inclusion Project Manager, the Technical Officer (MHPSS) contributes to the implementation of Humanity & Inclusion's mandate and 10-year strategy in his or her home country. He/she contributes to the implementation of projects by providing technical expertise and ensuring that the quality and impact of the project(s) concerned is optimised. He/she works closely with the programme's technical team.

JOB DESCRIPTION

Mission 1: Operational implementation

Responsibility 1: Provides guidance and technical support to projects in accordance with the overall technical frameworks and standards within its sectoral perimeter

- Provide appropriate technical guidance and support to project managers and/or specialists.
- Ensure that the project(s) activities are implemented according to internal quality and technical standards and proposes adjustments or improvements if necessary.
- Adapt project documentation as required in accordance with global technical norms and standards.
- Contribute to the regular reporting of the technical activities of its perimeter (collection and analysis of the technical data collected) in conjunction with the project team and the MEAL team.
- If relevant, ensure coordination and collaboration with the technical partners of the project as delegated by the specialist or the project leader.
- Propose Research & Studies Topics.
- Supervise data collection for research activities.
- Manage and recruit camp-based staff, provide capacity building and manage the implementation of the activities.
- Contribute to budget management with manager and know how to follow up the budget.
- Manage to do the supply plan and request for the Purchase Service Request for the implementation the activities.
- Contribute to the proposal with project manager.
- Contribute to support his/her team and colleagues as needed by Project Manager.

Responsibility2 : Provides technical learning from projects

- Organize and coordinate training sessions in the field (preparing content, facilitated training space).
- Ensure that the activities implemented comply with international technical norms and standards.
- Adapt the project documentation to international technical norms and standards, when necessary.
- Make sure global and field technical specialists get the information they require and collaborates with Technical Divisions when necessary.
- Collect the elements necessary for capitalisation or scientific documentation exercises.
- Contribute to technical learning under the responsibility of the specialist or project manager, based on good practice.
- Responsible of technical learning from projects by drawing on lessons learned and good practices.
- Adjust his/her activities to audit recommendations, if applicable.
- In charge of the technical quality and relevance of project activities implemented.
- Appropriate the norms and standards anticipates and prepares for nexus adjustments
- Propose research & Studies Topics.

- Supervise data collection for research activities.
- Contribute to the terms of reference for evaluations.
- Implement recommendations for improving the technical quality of projects.
- Ensure the technical quality and relevance of project activities implemented within his scope of expertise conduct self evaluation of his her project and participates to evaluation cycles under the supervision of the PM.

Responsibility 3 : Contributes to the animation of its trade sector

- Contribute to technical recruitment of the community workers.
- Contribute to or leads the necessary technical training in his or her field.
- Contribute to the skills upgrading plan for professionals in their sector and may be a third-party assessor.
- Can contribute to the development of a local talent pool within its sectoral perimeter (conducts technical interviews of candidates and makes recommendations, identifies training needs and coaching).
- Help to coordinate technical professional development and facilitate a community of practice, in collaboration with Technical Division. Run technical training for his/her staff when relevant.
- Contribute to design and collect operational data to ensure adequate follow up of the activities or adhoc data collection activistes, and ensure appropriate measurement of project achievement in his area of expertise.
- Ensure that data process is set and realised in compliance with the rules and principle set by the IM/MEAL and by technical guidance of the sector of his expertise.

Responsibility 4 : Contributes to ensuring HI's technical influence within its perimeter

- Contribute to the influence of HI's expertise: can represent HI's technical expertise in relevant local networks and with local partners.
- If relevant, ensures coordination and collaboration with the technical partners of the project as delegated by the specialist or the project leader.
- Contribute to HI's external influence by participating in relevant networks.
- Relay and contributes to advocacy messages under her/his scope.
- Draft new project contents for the continuity or expansion of the project under his her technical scope.
- Contribute to the drafting of new proposals for new opportunities under his / her technical scope.
- Collaborate with Rehabilitation team in the same area.
Participate to public relations, promote (and explain) the profile of HI and the local HI programs to relevant parties such as Thai authorities, local Thai NGO's, partner organization, etc.

Mission 2: Emergency Preparedness and Response

- Contribute to the programmes's emergency preparedness initiatives and in an emergency situation. Adapt his/her working arrangements in order to contribute to an effective humanitarian response from HI.

It is expected the position holder will perform any other duties as required by the Line Manager that are commensurate with the position.

Due to developing situation in the project areas and nature of the programmatic response, the position holder's responsibilities may evolve as per programmatic needs.

Duty Station : **Mae Sot**
Line Manager of the position holder : **Project Manager (DSI)**
Position holder is Line Manager for : **N/A**
Position holder is technical referent for : **N/A**

The incumbent will need frequent travel to the field.

Qualification Required

Academic Qualification

- Bachelor degree in Psychology, mental health or related field is required.
- Master degree in Psychology or related field is preferable.

Experience

- At least 2 year of experience providing training and technical supervision in the field of MHPSS is required.
- At least 1 years of clinical psychology and/or community work experience in humanitarian context is preferable.
- Experience working closely in partnership with counterparts, international development agencies, non-governmental organizations, and other collaborators/stakeholders is preferable.
- Experience in working with people with disabilities in a developing country is required.
- Experience in working in Emergency & Protracted crisis settings is an advantage.
- Experience with developing and implementing tools for screening is preferable.
- Prior experience serving as an advisor/technical team member on a project in a developing country is preferable.

Skills

- Demonstrated problem solving, communication, and advocacy skills.
- Good interpersonal, communication, coordination and networking skills.
- Flexibility and ability to handle multiple tasks simultaneously.
- Networking capacities for building constructive relationships with different actors.
- Strong team management & collaboration & capacity building skills.

Language skills

- Fluency in English writing and speaking and Thai language is required.
- Local languages such as Karen and Burmese are strong assets)

Behavioral Skills:

- Positive thinking/open mind to learn the new things.
- Flexibly
- Communication
- Team work spirit
- High commitment/belief of the philosophy on the community development and work with the grassroots people.

Language skills

- Fluency in written, Oral in both Thai and English language is required.
- Knowledge of Karen or Burmese language is an advantage.

JOB CONDITIONS:

Local work contract, fixed duration contract (potential to be extended)

We offer also: nice working environment such as 21 days of annual leave per year, 15 days of public holidays, 5 days special leave for family event, Social Security & Worker Compensation Fund, Group life & health, phone card credit, 13th month bonus, seniority of 1% after the 1st year of employment and training possibilities.\

Start preferably: 10 August 2024 or earlier

How to apply: In the subject line of the email please write **“Technical Officer (MHPSS)”**

IMPORTANT: In the content of the CV please outline responsibilities and tasks from previous & current work, volunteer experiences and training received.

Please send all applications (Cover letter, CV, Thai ID Card, Educational certificate, training certificate) to: recruitment@thailand.hi.org

Only candidates who passed the & Administration selection will be taken into consideration for a technical assessment and will be afterwards notified of the final decision. Selected applicants may be invited for an interview. HI reserves the right to contact the applicants for further information before the final selection of the selection committee.

Handicap International encourages qualified persons with disabilities or chronic illness and women to apply.

HI is committed to protecting children and vulnerable adults from harm. Employment is subject to HI

protection standards including background checks and adherence to HI protection policies (Child protection, PSEAH), Fraud and corruption and Code of Conduct.

All information shared by the applicants remain confidential.

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